

EUROPEAN SOCIAL FUND
ADAPT AND EMPLOYMENT COMMUNITY INITIATIVES
TRANSNATIONAL COOPERATION DOCUMENT

This is a document which requires to be completed for your transnational partnership and must be signed by all partner projects. Each project should submit a copy to the National Authority in its relevant Member State, in order to receive its final approval. The document should be submitted to the National Authority in the native language of the partner project concerned and where this is not English or French, an additional copy must be submitted in one of these two languages.

1. Name of the Initiative

N.B. : Only one box should be ticked.

a) EMPLOYMENT - NOW

EMPLOYMENT - HORIZON

EMPLOYMENT - INTEGRA

EMPLOYMENT - YOUTHSTART

b) ADAPT

2. Name of the partnership

N.B. : All partners must use the same name for the transnational partnership written in only one, i.e. the same, Community language. If you do not respect this advice, it will make it much more difficult to verify your transnational partners and you risk jeopardising the approval of this document and, more importantly for you, the final approval of your project.

VITE Vocational development and reorganisation by using Information Technology in the European textile sector

3. Partner Projects

N.B. : This page should be photocopied and the following information must be provided in respect of each partner involved in the project.

- 3.1 Name of organisation which is promoting the project :
Central Ostrobothnia Polytechnic / Kokkola Vocational Institute
- 3.2 Type and legal status of organisation :
Education / Training organisation
- 3.3 Contact person(s) : Tarja Slotte
Liisa Niemi
- 3.4 Address : Närvilänkatu 8
- Town : Kokkola Post Code : 67100 Kokkola
- Country : Finland
- 3.4 Telephone : (including international code)
- 3.5 +358 40 5587918 (Tarja Slotte) +358 6 8252821 (Liisa Niemi)
- 3.6 Fax : (including international code)
+358 6 825 2822
- 3.7 Email address : (if one exists)
tarja.slotte@cop.fi
liisa.niemi@cop.fi
- 3.8 Name of project :
SME's Electronic Ability- Key Factor for Profitability
- 3.9 Date of submission of the application to the National Authority responsible for the Initiative:
31.3.1997
- 3.10 Date of pre-approval of application :
2.12.1997
- 3.11 National reference number :
not confirmed yet

3. Partner Projects

N.B. : This page should be photocopied and the following information must be provided in respect of each partner involved in the project.

3.1 Name of organisation which is promoting the project :
NOVALYS

3.2 Type and legal status of organisation :
private limited company

3.3 Contact person(s) : Emmanuel Dufour

3.4 Address : 11 Bis Rue de La Planche

Town : Paris Post Code : 75007

Country : Paris

3.5 Telephone : (including international code)
+33.1.42.22.40.06

3.6 Fax : (including international code)
+33.1.42.22.20.88

3.7 Email address : (if one exists)
tatgermany@aol.com

3.8 Name of project :
Program of Training Courses to Assist SME's of Textile & Apparel to Reach International Level

3.9 Date of submission of the application to the National Authority responsible for the Initiative:
30/5/1997

3.10 Date of pre-approval of application :
27/08/1997

3.11 National reference number :
97320A4

4. Description of the partnership

N.B. : This section covers the transnational partnership as a whole

4.1 What preparatory work has already taken place to develop the partnership ?

- Exchange of project documents
- Agreement on objectives and working contents
- First meeting

4.2 What are the objectives and expected products and outcomes of the partnership ?

- Transnational exchange of information and experience especially regarding Textile and Apparel Industry aspects and the respective national evolution concerning the diffusion process of information technologies and their concrete applications in SMEs.
- Mutual support in developing and implementing measures for vocational development.

4.3 Describe the added value for target groups.

The added value lies in the vocational development enlargement by imparting practical insights into international, respectively EU-specific business transactions in general as well as regarding to the use of information technologies. This will ensure a further improvement of the qualification level and of the employees' adaptability to structural change.

4.4 Describe the innovatory nature of the partnership.

Using information technologies for networking enterprises in special consideration of the EU perspective.

4.5 What will be the nature of the transnational activities ?

- Examination and description of IT-based business networks
- Designing useful measures for vocational development
- Exchange of information and experience

4.6 Provide a time tabled work programme to show the main stages and tasks of the partnership including the preparatory work which has still to take place, and how these will be divided amongst the partners (Use the format on the next page and continue on additional sheets if necessary).

4.6 (cont.) Transnational Partnership Work Programme			
Date	Stage	Tasks	Partners involved
01/98-12/00	A. Examination and description of IT-based enterprise networks		NOVALYS/COP/TaT
01/98-06/98 07/98-06/00		(1) Preliminary examination (2) Research [literacy research, interviews, benchmarking]	
07/00-12/00		(3) Evaluation	NOVALYS/COP/TaT
01/98-12/00	B. Development of training courses		NOVALYS/COP/TaT
06/98-12/98 01/99-06/99		(1) Concept design (2) Development of transnational curricula	
07/99-06/00 07/00-12/00		(3) Model application (4) Evaluation	NOVALYS/COP/TaT
01/98-12/00	C. Internet based exchange of information		NOVALYS/COP/TaT
01/98-06/98 07/98-12/98 01/99-12/00		(1) Concept development (2) Web design (3) Maintenance and routine updating	
06/98-12/00	D. Exchange of experience about new applications of electronic commerce		NOVALYS/COP/TaT
06/98-12/98 01/99 02/99-06/00 07/00-12/00		(1) Interchange of information material (2) Workshop (3) Comparison of national developments (4) Evaluation	

4.7 What arrangements are in place for the overall management of the partnership ?

Overall management will be equally shared. All partners alternate in preparing and organizing the regular meetings and/or workshops. Costs incurred (except travelling costs) have to be beared by that partner, who is respectively responsible for the organisation of the meeting.

4.8 What will the specific management arrangements be for each task/stage ?

compare to 4.6 and 4.7

4.9 What will be the working language(s) of the partnership ?

English

4.10 How will progress report in the work of the partnership be followed? Who will be responsible for this ?

Each partner regularly prepares his own (interim) report on the progress of the partnership, which will be the basis for the routine joint evaluation during the next meeting (see 4.11).

4.11 What are the plans for evaluation of the partnership ? When will it take place ? Who will carry out the evaluation ?

Evaluation of the partnership will be part of the agenda of each regular meeting.

4.12 What are the proposals for dissemination of the products and outcomes of the partnership? Who will be targeted? What methods are likely to be used ?

- Internet
- Transfer workshops
- Manual

Target groups: ➤ SME
➤ Industry and commerce orientated services
[economic promotion agencies, business associations, consultants, training institutions etc.]

5. Financial details of the partnership

5.1 What is the total budget applied for/approved for each partner project ?

Name of partner	Total budget in ECU
a. - NOVALYS	
b. - TaT	555.317
c. - COP	350.000
d. -	
etc.	

5.2 Of this budget, what is the amount for the transnational element ?

Name of partner	Transnational budget in ECU
a. - NOVALYS	
b. - TaT	45.827
c. - COP	30.172
d. -	
etc.	

5.3 What is the budget breakdown for each stage of the Partnership Work Programme? (See 4.6)

Task/stage	Budget breakdown in ECU
A	(30%)
B	(30%)
C	(20%)
D	(20%)

5.4 Is the partnership expected to generate any revenue ? (Please tick box)

YES NO

5.5 If yes, how will this revenue be allocated between partner projects and how will this be accounted for ?

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6. Declaration

N.B. This declaration should be signed by each of the partners listed in Section 3.

Name of partnership (The note in Section 2 also applies here) :

VITE Vocational development and reorganisation by using Information Technology in the European textile sector

- i) This partnership will be carried out according to the rules and requirements of the European Social Fund and the ADAPT or EMPLOYMENT Community Initiative.

- ii) The partner projects agree to carry out the partnership as described in this Transnational Cooperation Document. Any subsequent changes must be agreed by all partners and a revised Document produced and copied to the relevant National Authorities.

- iii) All partners undertake to copy this signed Transnational Cooperation Document to the relevant National Authority in their Member States.

Signature :

Name (in capitals) : Lis.Techn. Mauri Koivunen

Date : 16/1/1998

Name of promoting organisation: Municipal Federation of Education in Central

Ostrobothnia

Position in Organisation : Director

6. Declaration

N.B. This declaration should be signed by each of the partners listed in Section 3.

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Signature :

Name (in capitals) : Emmanuel Dufour

Date :

Name of promoting organisation : NOVALYS

Position in Organisation :

6. Declaration

N.B. This declaration should be signed by each of the partners listed in Section 3.

Name of partnership (The note in Section 2 also applies here) :

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- iii) All partners undertake to copy this signed Transnational Cooperation Document to the relevant National Authority in their Member States.

Signature :

Name (in capitals) : Liisa Niemi

Date :

Name of promoting organisation : Central Ostrobothnia Polytechnic

Position in Organisation :